

BARKESTONE, PLUNGAR & REDMILE PARISH COUNCIL

The annual meeting of Barkestone, Plungar & Redmile Parish Council will take place on Tuesday 24 May 2016 at 7:30pm at **Plungar Village Hall** immediately followed by the regular monthly Parish Council meeting

All Councillors are summoned to attend. Members of the public are invited to attend.

ANNUAL MEETING AGENDA

1. To elect the Chairman of the Council & to receive the Chairman's Declaration of Acceptance of Office
2. To elect the Vice Chairman & to receive the Vice Chairman's Declaration of Acceptance of Office
3. Apologies for absence
4. To receive any declarations of interest
5. Discuss & agree Parish Clerk's salary (confirmation of scale used for calculation & resolution as to any increase in hours)
6. Discuss & agree 2015-2016 annual reimbursement of working from home expenses for the Parish Clerk
7. Discuss & agree any governance &/or policies to be adopted following updated Governance & Accountability Guide for Smaller Authorities in England
8. To fix the dates, times & locations of the Parish Council meetings to April 2017

AGENDA

9. Resolution to **sign Minutes** of the meeting held on 26 April 2016
10. Update from **Borough & County Councillors**
11. **Financial:**
 - (a) Current account balance at 29.04.16: £18,214.67; Deposit account balance: £10,690.69
 - (b) Bank statement matches receipts and payment listing
 - (c) Payments received since 19.04.16: Michael Hague - £750.00 donation for materials for church gates & Melton Borough Council - £6,746.98 50% of precept & council tax support grant
 - (d) Payments since 19.04.16: Eon - £118.38 Street lighting (direct debit); R.J. Sturgess - £700.00 – materials for church gates
 - (e) Payments required: Sharon Pyke - £319.17 May salary; Sharon Pyke – £15.86 Travel expenses to Melton Mowbray return; David Slight - £80.00 Internal Audit; SLCC - £103.00 Membership; Paul Steels - £12.00 Flyer printing; St Peter & St Paul Church, Barkestone - £20 donation for use of church for defibrillator training; Plungar Village Hall - £10.00 Hire
12. **Annual Return for the year ending 31 March 2016**
 - (a) Consider & sign annual governance statement for 2015/16
 - (b) Approve & sign accounting statement for 2015/16
 - (c) Agree inspection period from 03 June to 14 July 2016
13. **Planning:**
 - (a) For consideration: 16/00255/FULHH – Kinburn Cottage, 33 Main Street, Redmile
14. **Redmile Play Park:**
 - (a) Monthly Reports

- (b) Consider the draft Memorandum of Understanding between the Play Park Committee & the Parish Council
 - (c) Confirm insurance provision for Play Park Committee & volunteers
 - (d) Consider grant awards to refurbish the Play Park
 - (e) Discuss Nuisance Hedge legislation in regard to the neighbouring property's conifers
 - (f) Copper beech has been pruned by the Belvoir Estate
15. **Redmile Church-yard:**
- (a) Planning Application for tree works submitted to Melton Borough Council
 - (b) Review quotation for church wall repairs at western end
 - (c) Status of documentation for tree works, wall repairs & gate posts for Minor Works approval by the Diocese of Leicester
16. **Plungar War Memorial:**
- (a) Situation on updated quote request to include the re-painting of the railings
 - (b) Submission of Grant Aid for Historic Buildings to Leicestershire County Council
17. **Broadband:**
- (a) Provision in the parish – current status & new initiatives
18. **Insurance**
- (a) Consider & review quotations to agree insurance cover
19. **Highways:**
- (a) Signage outside Orchard Farm, Barkestone
 - (b) Ownership & condition of safety barriers on highway over Plungar canal bridge
20. **Footpaths:**
- (a) Report submitted by Footpath Warden – Ken Brockway
21. **Bottesford Tip Charges for some non-household waste** – discuss the introduction of charges
22. **Review Parish Council Responsibilities:**
- (a) Progress on review of assets to identify where maintenance may be required
23. Update on **Newsletter** publication
24. Discuss a new **Parish Noticeboard** for Plungar
25. **Update on Melton Local Plan**
26. **Councillors Reports**
27. **Date of next meeting** – TBC