

# Barkestone, Plungar & Redmile Parish Council

Minutes from the annual meeting of the Parish Council held on Tuesday 15<sup>th</sup> May 2018 at 7:30pm  
in Plungar Village Hall

Present: Councillors Barlow, Jackson, Lowther and Parry (Chairman)

Officer present: Parish Clerk

Borough & County representative: None

Members of the public: One

- Ref: Subject:
- 001/18 To elect the Chairman of the Parish Council and to receive the Chairman's declaration of acceptance form:  
Tom Parry was re-elected as Chairman and signed his declaration of acceptance of office form
- 002/18 To receive apologies:  
Apologies were received from Councillors Johnson and Smith
- 003/18 To receive declarations of interest in respect to items on the agenda:  
Councillor Parry declared an interest in Possible support for the Barkestone Hub including Public Works Loan Board - 015/18
- 004/18 To remind Councillors to review their Declaration of Interest forms:  
Noted
- 005/18 To elect the Vice Chairman of the Parish Council and to receive the Vice Chairman's declaration of acceptance of office form:  
Jill Barlow was re-elected as Vice-Chair and signed her declaration of acceptance of office form
- 006/18 To agree the schedule of Parish Council meetings up to and including May 2019:  
The Parish Council agreed that the 3<sup>rd</sup> Tuesday of each month would remain the Parish Council's meeting schedule with the exception that there will be no meetings in August and December unless required. The main venue will continue to be Plungar Village Hall
- 007/18 To review Parish Council governance and policies:  
The Parish Council agreed to review any policy that was more than 5 years old. These will subsequently be re-adopted if the Parish Council is happy with the policy. The Clerk will look at NALC model policies to assist with policy layout. Policies currently include:
- (a) Standing Orders
  - (b) Risk Assessment
  - (c) Data Protection – the introduction of GDPR was discussed at the meeting. The Parish Council has in place a Data Breach Policy and a Data Protection Policy
  - (d) Financial Regulations
  - (e) Code of Conduct
  - (f) Complaints Procedure
- The introduction of a Social Media/Facebook policy is currently on hold.  
Any other policies that were required would be written and reviewed by the Parish Council  
Councillor Barlow asked the Clerk to check if payment of mileage to Parish Councillors had been previously minuted and requested that the Clerk check her home insurance policy to ensure that she had adequate cover
- 008/18 To agree the 2018/2019 annual reimbursement of working from home expenses for the Parish Clerk:  
The Parish Council agreed to retain the £300 reimbursement figure
- 009/18 To review and agree the Parish Clerk's employment terms:
- (a) To review the number of hours per week – currently 10 hours per week – maintained at 10 hours per week
  - (b) To review salary scale – as at 1<sup>st</sup> May 2018, Spinal Column Point 22 – maintain at the same Spinal Column Point
- 010/18 To approve and sign the Minutes of the Parish Council Meeting held on Tuesday 27<sup>th</sup> March 2018 and sign the Minutes of the Extra-ordinary Parish Council Meeting held on Wednesday 25<sup>th</sup> April 2018:  
The Minutes were approved and signed
- 011/18 To receive reports from the Borough and County Councillors:  
No reports were received
- 012/18 Planning:  
For Information Only:
- (a) 18/00394/FULHH – The Croft, 8 Post Office Lane, Plungar, NG13 0JL – the Parish Council do not object to this application

- (b) 18/00329/FULHH – The Post Office, 1 Post Office Lane, Plungar, NG13 0JL – the Parish Council do not object to this application
- (c) 18/00400/FUL – Orchard Farm, 45 Barkestone Lane, Plungar, NG13 0JA – Richard spoke at the meeting and explained that this was a retrospective planning application for an extension to the restaurant. The Parish Council want to support and encourage businesses to grow in the local area and having looked at the application they do not object to it.

Decisions:

- (a) 17/01551/FUL – The Barn, Lodge Farm, Harby Lane, Plungar - Approved

013/18 Donations:

To agree the amount of the donation made to the volunteers' nominated charities

The Parish Council agreed to make a donation to the charity of their choice to Julie and Steve McGarry who tend to the War Memorial and to Stephen Giles and Alistair Trimmer for their work checking and keeping our defibrillators in Barkestone and Redmile maintained. The Clerk will email these volunteers for the name of their suggested charity.

014/18 Financial:

- (a) Current Account balance at 29<sup>th</sup> March 2018: £10,247.36; Deposit Account balance: £17,704.11
- (b) Current Account balance at 30<sup>th</sup> April 2018: £20,853.27; Deposit Account balance: £17,704.11
- (c) Income received since 1<sup>st</sup> April 2018: £10,223.31 from Melton Borough Council – 1<sup>st</sup> payment of Precept and Council Tax Support Grant and £1500.00 from Severn Trent – Compensation payment
- (d) Bank statement matches receipts and payment listing
- (e) Payments required for April 2018 – NALC & LRALC - £241.43 – Membership Fees; Community Heartbeat - £87.60 – Adult Pads (June 2017); Community Heartbeat - £87.60 – Adult Pads (July 2017); Michele Jones - £437.43 – April Salary; Plungar Village Hall - £10.00 – Hire; Leicestershire Footpath Association - £5.00 – Membership
- (f) Direct Debit: Eon - £122.45 April 2018
- (g) Payments required for May 2018 - Michele Jones - £437.43 – May Salary; Plungar Village Hall - £10.00 – Hire
- (h) Direct Debits: Eon - £118.50 – May 2018

015/18 Possible Support for the Barkestone Hub including Public Works Loan Board:

Councillor Parry who had declared an interest in this Agenda item left the room whilst the Parish Council held discussions. The Parish Council, in principle, would be happy to provide support to the Barkestone Hub Group. The Parish Council agreed that the risk versus opportunity is paramount for any consideration to be given and that any proposals put forward or made to the Parish Council are not to come through Councillor Parry.

016/18 Leicestershire Public Transport Consultation:

Leicestershire County Council is looking to save money by no longer subsidising local bus routes. Some services are likely to be continued and others discontinued. Parishioners are invited to give their views on the draft passenger transport policy and strategy by 13<sup>th</sup> June 2018

017/18 Play Area:

- (a) Councillor Lowther agreed to send the monthly inspection reports to the Clerk
- (b) Clerk to contact Wicksteed to request they undertake their annual inspection. Councillors Johnson and Lowther would like to be present at this inspection
- (c) The Maintenance Day on Saturday 28<sup>th</sup> April 2018 had been very successful. The Clerk will send an email of thanks to those involved on behalf of the Parish Council
- (d) Councillor Lowther advised that he was hoping to receive the outcome of the grant application by the end of the month
- (e) Several trees require attention. Clerk to investigate

018/18 Parish Council Vision and Strategy:

Posters, in the villages, in relation to how the monies received from Severn Trent can be used have been displayed. Parishioners have shown a good level of interest and Councillor Jackson has received a reasonable number of suggestions. Parishioners have been given until the end of the month to submit any ideas. A final list will be prepared and the Parish Council will discuss this at the June meeting.

019/18 Noise over Barkestone – Parachute Club:

This was deferred until the next meeting

020/18 Flag poles:

To consider the merits of a flagpole in the villages - this was carried forward to the next meeting

021/18 Councillors Reports:

Councillors agreed the purchase of 4 dog bins

Councillors requested that a quote be obtained from the contractors for the re-pointing of the remainder of the

church wall in Redmile

022/18 Clerk's Report:

- (a) The internal auditor will be looking at the accounts on Thursday 24<sup>th</sup> May 2018
- (b) An email received from Paul Hunt asked if the Parish Council wanted him to mow the footpaths this year. The Councillors agreed this work could be undertaken. Clerk will contact Paul Hunt
- (c) An email has been sent to Melton Borough Council requesting information in relation to the Fertiliser Store on Gypsy Lane, Barkestone-le-Vale
- (d) Leicestershire County Council were contacted in relation to the installation of a new Salt Bin in Redmile. The location of the salt bin has to be agreed by Highways. The Clerk will be receiving the required paperwork for completion
- (e) E-on have advised on the cost of repairing/replacing the street light outside 2 Church Lane, Redmile. Councillors have agreed that this work can go ahead
- (f) Our membership with RCC is now due. Councillors agreed to its renewal

Meeting closed: 9:15pm

Date of next meeting: Tuesday 19<sup>th</sup> June 2018 at 7:00pm at Plungar Village Hall